

Custodian & Maintenance Technician

Reports to: Building Manager
Status: Hourly, Non-Exempt, Part Time 15 Hours/Week
Effective: February 1, 2024

Job Summary:

Under the general direction of the Building Manager, the Custodian conducts routine cleaning and tidying of the buildings and Sanctuary, assists Building Manager with regular and minor maintenance tasks, and assists with special events as needed. Opportunity for growth in the position.

Work Schedule:

Flexible weekday work schedule with some potential weekend hours to assist with events as needed.

Essential Functions:

- Ensures spaces are clean and tidy for ongoing programs, staff, and events at the Society.
- Ongoing custodial duties such as sweeping, mopping, vacuuming, cleaning restrooms, dusting, wiping mirrors and windows, etc., in addition to specific deep cleaning projects such as window washing.
- Maintains inventory of paper goods, sanitizing solutions, soap, etc. and replaces as necessary
- Performs maintenance and minor repairs on buildings; reports major damages to Building Manager

Essential Qualities & Skills:

- Experience as a custodian, janitor, or similar role preferred
- Knowledge and use of industrial cleaning equipment and appliances
- Familiarity with basic landscaping and handyman practices
- Punctual and highly reliable; Excellent time management skills
- Friendly and non-anxious presence
- Detail-oriented

Work Environment:

Onsite at our location in downtown Santa Barbara. Proof of full vaccination required for employment.

Physical Requirements:

Moving and managing cleaning equipment; working in diverse physical locations. Must be able to lift up to 40 pounds, bend, stoop.

Unitarian Society of Santa Barbara as an Employer:

We are a community that welcomes people of diverse beliefs and backgrounds. We encourage all applications, especially those from members of traditionally marginalized communities, such as LGBTQ+, BIPOC (Black, Indigenous, and other People of Color), neuro-diverse people, and people with disabilities. We welcome applications from those whose skills and talents for this work are not reflected in a traditional educational or career path. To see the USSB mission: <https://www.ussb.org/spiritual-life/who-we-are> For more on Unitarian Universalist principles: <https://www.uua.org/beliefs/what-we-believe/principles>

To Apply:

Send cover letter and resume to employment@ussb.org